



Wachter Middle School



Our mission is to educate students in a collaborative caring, and disciplined environment empowering them to be a credit to themselves and society.

Lee Ziegler
Principal

Beth Jeide
Assistant Principal

Bill Wietman
Assistant Principal



TEAMS/TEAM LEADERS

COUNSELORS

6TH Grade Teams/Team leaders

Bobcats-----Jeramie Schafer
Panthers-----Erik Hanson

6th Grade-----Kacey Schlecht

7th Grade Teams/Team Leaders

Lynx-----Amanda Tomlinson
Leopards-----Vicki Wolf

7th Grade-----Natalie Heid

8th Grade Teams/Team Leaders

Ocelots-----Kevin Schmitcke
Pumas-----Kelly Schettler

8th Grade----- Dotti Dixon Schmeling

Student's Name _____ Homebase _____

Telephone: (701) 323-4650

E-Mail: wachter_secretary@bismarckschools.org

Web Site: <http://www.bismarckschools.org/wachter>

Text-A-Tip: wmstips@bpsapps.org



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A DAY STUDENT SCHEDULE

Sem. 1	<u>Room #</u>	<u>Subject</u>	<u>Teacher</u>
Home Base			
<u>Block A</u>			
Period 1			
Period 2			
<u>Block B</u>			
Period 3			
Period 4			
<u>Block C</u>			
Period 5			
Period 6			
<u>Block D</u>			
Period 7			
Period 8			

Sem. 2	<u>Room #</u>	<u>Subject</u>	<u>Teacher</u>
Home Base			
<u>Block A</u>			
Period 1			
Period 2			
<u>Block B</u>			
Period 3			
Period 4			
<u>Block C</u>			
Period 5			
Period 6			
<u>Block D</u>			
Period 7			
Period 8			



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B DAY STUDENT SCHEDULE

Sem. 1	<u>Room #</u>	<u>Subject</u>	<u>Teacher</u>
Home Base			
<u>Block A</u>			
Period 1			
Period 2			
<u>Block B</u>			
Period 3			
Period 4			
<u>Block C</u>			
Period 5			
Period 6			
<u>Block D</u>			
Period 7			
Period 8			

Sem. 2	<u>Room #</u>	<u>Subject</u>	<u>Teacher</u>
Home Base			
<u>Block A</u>			
Period 1			
Period 2			
<u>Block B</u>			
Period 3			
Period 4			
<u>Block C</u>			
Period 5			
Period 6			
<u>Block D</u>			
Period 7			
Period 8			



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FINAL 2016-2017: Aug. 25 to May 25

JUNE 2016						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2016 (5 days)						
S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016 (21 days)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016 (18 days)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016 (19 days)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016 (16 days)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2016-2017 School Calendar
Bismarck Public Schools
 806 N. Washington St.
 Bismarck, ND 58501
 (701) 323-4000
 www.bismarkschools.org

2016
 June 13 - July 26 ----- Camp Adventure Elem. Summer School
 June 13 - July 1 ----- Middle Sr. High Summer School #1
 July 6 - July 26 ----- Middle Sr. High Summer School #2
 July 4 ----- 4th of July, no school - ND
 July 5 ----- 4th of July Break, no school - BPS
 Aug. 22-24 ----- Staff Dev./Teacher Work Days - ND/BPS
 Aug. 25 ----- First Day of School
 Sept. 5 ----- Labor Day, no school - ND
 Oct. 19 ----- Staff Development Day, no school - ND/BPS
 Oct. 20-21 ----- Teacher's Convention, no school - ND
 Nov. 11 ----- Veteran's Day, no school - ND
 Nov. 24 ----- Thanksgiving Day, no school - ND
 Nov. 25 ----- Thanksgiving Break, no school - ND
 Dec. 22 ----- Last Day of School before Holidays
 Dec. 23 ----- Parent-Teacher Conference Day Off, no school - ND
 Dec. 25 ----- Christmas Day, no school - ND

2017
 Jan. 2 ----- New Year's Day Off, no school - ND
 Jan. 3 ----- School Starts After Holidays
 Jan. 16 ----- Martin Luther King Day, no school - BPS
 Feb. 20 ----- President's Day, no school - BPS
 Feb. 21 ----- Staff Development, no school - ND/BPS
 Mar. 10 ----- * Possible Storm Makeup Day, no school - ND
 Mar. 13 ----- Staff Development Day Off, no school - ND
 Apr. 14 ----- Good Friday, no school - ND
 Apr. 17 ----- Parent-Teacher Conference Day Off, no school - ND
 May 25 ----- Last Day of School
 May 25 ----- SCHS Graduation, 4 pm, Career Academy
 May 25 ----- ALC Graduation, 7 pm, Career Academy
 May 26 ----- Teacher Work Day - BPS
 * & Possible Storm Makeup Day - ND
 May 28 ----- LHS Graduation, 1 pm, Event Center
 May 28 ----- BHS Graduation, 4 pm, Event Center
 May 28 ----- CHS Graduation, 7 pm, Event Center
 May 29 ----- Memorial Day, no school - ND

June 5-July 18 ----- Camp Adventure Elem. Summer School
 June 5-June 25 ----- Middle Sr. High Summer School #1
 June 26-July 18 ----- Middle Sr. High Summer School #2
 July 3 ----- 4th of July break, no school - BPS
 July 4 ----- 4th of July holiday, no school - ND

□	First & last day of school.
■	No school for ALL students
△	Official conference day; students/teachers do not have school; conferences held earlier or later.
○	Staff Development Days & Teacher Work Days.
*	Storm Makeup Days; if students need to make up classes for a storm day, they will have to go to school March 10 and/or May 26.
ND	State required days or days off.
BPS	Local employee contract days or days off.

Gr. K-5
 End of 1st Trimester Nov. 18
 End of 2nd Trimester Feb. 17
 End of 3rd Trimester May 25

Gr. 6-12
 End of 1st 9 weeks Oct. 28, 43 days
 End of 2nd 9 weeks Jan. 13, 44 days
 End of 3rd 9 weeks Mar. 24, 45 days
 End of 4th 9 weeks May 25, 45 days

2 Teacher Work Days BPS
 5 Staff Development Days 2 ND, 3 BPS
 3 Paid Teacher Holidays (11/24, 1/16, 4/14) ND/BPS
 2 Parent Teacher Conferences ND
 2 Storm Makeup Days ND
 175 Classroom Instruction Days ND
 187 Teacher Contract Days BPS

JANUARY 2017 (20 days)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017 (18 days)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017 (21 days)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017 (18 days)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017 (19 days)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2017						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Release Date: 12/22/15



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SCHOOL HOURS

School starts at 8:10 a.m. and ends at 3:20 p.m.. Please note that there is no supervision after 3:50 p.m. Students must leave school grounds by 3:40 p.m. unless supervised by staff member. The main office is open from 7:45 a.m. - 4:00 p.m.

ATTENDANCE

ABSENCE

If a student is sick, has a medical appointment, or will not be in school for any reason, parents/guardian must call the attendance office at **323-4657** between 7:30 a.m. - 8:30 a.m. each day they are to be gone. It is the students' responsibility to obtain all homework assignments they have missed and to make arrangements to make-up tests and projects.

If a call is not received you will be unexcused and the school will call parents at home or at work. Unexcused absences are made up in after school detention.

All absences from school fall into one of two categories: excused and unexcused. An excused absence will be given for:

- Personal illness or injury.
- Death in the immediate family.
- Emergency medical or dental care. **Medical verification is required by the doctor within five days of the appointment.** (Routine appointments should be made before or after normal school hours.)
- Personal or family situations for which the student's presence is deemed essential.

Except in cases of emergency, a cut slip is required in advance.

Students that have chronic absences lateness, and/or early departures, medical verification by a doctor may be required in order for the absence to be excused.

LEAVING THE SCHOOL DURING THE SCHOOL DAY

Permission to leave school will only be given if a parent/guardian calls explaining the situation. **All students leaving the building during the school day must check out at the office, and must be picked up by parents/guardian.** Anytime a student enters or leaves the building during school hours they must check in or out at the office.

TARDY

If students are late for school, they will need a pass from the office to enter their first class of the day. Excused tardies are at the discretion of school administration. A parent's call will not necessarily excuse a tardy.

EARLY ARRIVALS

The building is open by 7:00 a.m. and students coming before 7:55 a.m. must stay in the designated area upon arrival until 7:55 a.m. Staff supervision of students is available at 7:30 a.m.



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GENERAL INFORMATION

BAND INSTRUMENTS

Be sure to list the serial number of your instrument and keep that number at home. A rider, for a small fee to the homeowner's policy, is encouraged to cover any loss.

BULLETINS AND POSTERS

Approval is needed by the principal or the assistant principal to post notices, posters, or any kind of publicity on school property.

DROP/ADD POLICY

- A change in a student's schedule must be accompanied by a drop/add form from the teacher.
- The time allowance for dropping a semester class will be the first two weeks of the first semester, and the first week of the second semester.
- All drop/add forms are to include parent, teacher, counselor and administration permission.
- Exceptions to the drop/add policy can be made by administration.

EXPENSES TO BE EXPECTED

Students can expect the following expenses: School lunch, student planner, school pictures, school yearbook, high school activity tickets, activity fees, notebooks, paper, pencils, erasers, gym clothes, gym shoes, special projects in art, industrial technology and family and consumer science.

LOCKS AND LOCKERS

- The locker assigned to students for their use is the property of the Bismarck Public School District. Students are to use their assigned locker.
- Combinations should be kept very confidential for security reasons. Additional locks on lockers are not permitted.
- School administrators reserve the right to search lockers.
- The use of drug sniffing dogs may also be employed on a random basis when deemed appropriate by administrators. Such searches may be made with the assistance of law enforcement agencies.
- Students are not allowed at their lockers during passing time. Students will be allowed to use their lockers before school at lunch, and after school.

GRADING SYSTEM

Students will be assessed using a standards-based grading system.

Each grade level and course has identified Power Standards which are the focus of instruction for that course for the year. Depending on the type of course, some standards may be taught and assessed throughout the school year while other standards are short-term and may be taught and assessed for only 1 quarter, for example. It is not uncommon for students' progress reports to include a 1.0 or 0.5 at the beginning of the school year or when a new standard is introduced. Teachers will use the following proficiency scale to communicate progress and mastery of standards. (*Note: Not all courses have identified criteria for a 4.0 in which case a 3.0 would be the highest score possible.*)

4.0-Demonstrates understanding that exceeds the grade level standard

3.0-Demonstrates proficiency with the grade level standard

2.0-Demonstrates partial understanding of the grade level standard

1.0-Demonstrates beginning understanding of the grade level standard

0.5-Demonstrates misunderstandings about prerequisite knowledge and/or skills necessary to meet the standard

To view student progress, click on the "Standards Grades" tab in the parent Portal of PowerSchool.



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CAFETERIA

The cafeteria is open to all WMS students between 7:20 a.m. and 7:55 a.m.. Weekly or monthly meals can be purchased in the main office or can sign up online at <https://www.mypaymentsplus.com>. **The cost is \$1.25 for breakfast and \$2.50 for lunch. This is subject to change.**

- Breakfast is available to all WMS students between 7:20 a.m. and 7:55 a.m. Students will have a selection of both hot and cold items along with juice and milk.
- Students are not allowed to leave the breakfast area/school building once they have arrived and entered the building.
- Noon Lunch at WMS operates on the “closed campus” concept. This means that all students will remain in the building during the entire school day. All students have three options at noon: Bring sack lunch, eat school lunch, or they may choose not to eat. Fast food delivery will not be permitted during school hours. Students can leave the building for lunch only for a very substantial reason and must be picked up by their parent and returned within the time frame of the lunch period. This should be coordinated with the school office.
- Students must deposit money for lunch into their account. Please deposit all money at the school office in the morning before school begins.
- Choice of Meals: Two hot lunch choices, sub sandwich, soup or pizza.
Milk Purchase – Extra Milk may be purchased by students during the lunch period. One milk is included with each full meal.

SCHOOL BOOKS

- Cover books with cloth, paper, or plastic - anything that will last and protect them.
- Write students name in the book or on its card as directed by the teacher.
- Let teachers know if there is any damage in the book; torn pages, writing, etc.
- Repair tears - the books will last much longer.
- Don't keep objects in the book (i.e., papers, pencils) - this may break the binding.
- If a book is lost or damaged - expect to pay for it.

STUDENT RECORDS

Student records are open to the parents. If a parent/guardian would like to examine their child's file, please call and make an appointment with the school counselor. The pupil records may contain the following information:

- Basic information about the student and his/her family.
- Attendance records.
- Grades or progress reports.
- Health information.
- Records of achievement in the basic skills.
- Results of intelligence, aptitude, and interest tests.
- Special individual test results on students with special needs.



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VISITORS AND GUESTS

All visitors must report to the school office to receive a visitor pass. Students wishing to bring a guest must request and receive permission from the principal or assistant principal at least one day in advance.

WACHTER LIBRARY MEDIA CENTER

The Wachter Library Media Center is open from 7:30 am until 3:50 pm on school days.

There is direct access to over 10,000 books, magazines, and newspapers, and over 140 computers. Inter-library loan access of materials from the other libraries in the district is also provided.

Students are responsible for the cost to replace or repair any library materials or equipment they lose or damage.

<http://www.bismarckschools.org/wachter/library/> is the WMS Library web page. There you will find links to catalogs, databases, homework help, school library sites, and other online resources for students and staff.

BEHAVIORAL EXPECTATIONS

Text-A-Tip: WMSTIPS@bpsapps.org

Wachter Middle School hotline is available to all students, staff, and parents/guardians who are aware of anything that will impact the safety of students and staff during the school day. The confidential tips will be sent to a special team of school administrators and office staff who will monitor and respond to the text-a-tip.

TOBACCO FREE POLICY

Tobacco use is the leading cause of preventable death and disability in North Dakota. For the purposes of this policy, “tobacco” is defined to include any product that contains tobacco, is manufactured from tobacco, or contains nicotine.

- Possession and/or use of tobacco products by students, staff, and visitors on district property, in district vehicles and at school sponsored events (whether on or off district property) is prohibited at all times. This policy includes all events sponsored by the school and all events on school property that are not sponsored by, or associated with, the school.
- The School District will not allow advertising of tobacco products in school buildings or on school property.
- Individuals requesting assistance with tobacco cessation services will be referred to *North Dakota Tobacco Quitline* or *North Dakota QuitNet*. These are free cessation services provided to citizens of North Dakota.

WEAPONS IN THE SCHOOLS

The Bismarck School Board determines that possession and/or use of a weapon by a student is detrimental to the welfare and safety of the students and school personnel within the district. Carrying, bringing, using or possessing any dangerous or deadly weapon in any school building, on school grounds, in any school vehicle or at any school-sponsored activity without the authorization of the school or the school district is prohibited. Such weapons include but are not limited to any gun (including pellet gun), slingshot, bludgeon, brass knuckles or artificial knuckles of any kind, any knife, razor, ice pick, explosive smoke bomb, incendiary device, or any object that can reasonably be considered a weapon or dangerous instrument. Copies of weapons including guns, starter pistols, and other look-alikes are to be considered as weapons for the purpose of this policy.

Also, any object which has a school-related purpose that could be used to inflict harm on another person will be considered a weapon if the object is used in a threatening manner.

Students must know that the consequence for violation of this policy can result in expulsion from school.



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SUSPENSION FROM SCHOOL

Occasionally it becomes necessary to suspend a student from school. Students may be suspended for up to ten consecutive days by the principal or assistant principal following a brief hearing in the office. Students are to follow school rules and policies the entire school day, including all school events, home/away. Students on suspension are expected to complete all assigned work. It is the responsibility of the parent to make arrangements to receive assignments for students when placed on suspension. Some of the reasons for suspensions are listed below:

- Willful violation of any school board regulation.
- Willful conduct which materially and substantially disrupts the rights of others to an education.
- Willful conduct which endangers students, staff, or school property.
- Willful violation of North Dakota law on tobacco, drugs, or alcohol. Chewing tobacco and e-cigarettes are included in the policy.
- Conduct which is disruptive, disrespectful, or substantially uncooperative

***Students who are suspended (ISS or OSS) forfeit the privilege to participate in school events during the time of their suspension. Students who have been suspended for any reason, has had continual discipline infractions, or been involved in any discipline problems while on a field trip/class activity may not be allowed to participate in field trip/class activities.

APPROPRIATE DRESS AND APPEARANCE FOR OUR SCHOOL

Although personal grooming and dress are primarily matters of concern between the students and their parents, it becomes a concern of the school when grooming and dress patterns create a disruptive influence upon the educational program of the school, endanger the health and safety of the student body, or result in the destruction of school property. Bismarck School Board's Drug Education Policy (IDBB) stresses prevention and a clear message of abstinence from any use of illegal drugs and abuse of any legal drugs or alcohol, articles of clothing or accessories that depict or promote the use of tobacco, alcohol or other drugs may not be worn at school functions or on school property. Bismarck School District's policy (JCED) also provides students with a learning environment free from any form of sexual harassment.

GUIDELINES FOR APPROPRIATE DRESS AND APPEARANCE

- Low-cut jeans, short shorts, skirts, and tops and bottoms that expose underwear and cleavage are not appropriate.
- Shorts or skirts must reach to the fingertips of the extended arm.
- Any clothing that displays the midriff, sides, or back is not permissible dress. This includes, but is not limited to: halter tops, tank tops, midriff tops, razorback tops, spaghetti strap tops, and backless dresses.
- Sleeveless tops must meet the three-finger strap width rule or must wear a shirt under the shirt in question.
- Clothing that displays objects, pictures, writing, designs or representations that are obscene, profane, lewd, vulgar, or sexually suggestive is prohibited.
- No pajamas, bathrobes, or other bedtime apparel should be worn to school except on designated spirit days.
- Wear pants/shorts at the waist.
- Headgear (hats, caps, bandanas, scarves, etc.) shall not be worn in the building.
- All jackets, coats, backpacks and book bags shall be stored in students' locker during the school day.
- Attire, articles, and other items must not display or evidence membership or affiliation with a "gang" in any negative sense of the term.
- Shoes must be worn at all times. Bedroom slippers are not appropriate for school footwear.



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BUSES

Buses are furnished for the convenience of students living a minimum of one mile from school. In the interest of safety, BPS has certain rules to be observed by all who ride the buses.

- Students must be on time for the bus both morning and evening.
- Students are under the authority of the bus driver and must promptly obey his/her directions.
- Students must remain seated while the bus is in motion.
- Students must not engage in fighting, wrestling or boisterous activities on the bus.
- Students must not bring animals, firearms, weapons or other potential hazardous materials, or suggestive material on the bus.
- Students shall not extend their hands, arms or head through a bus window.
- Students must not use loud or vulgar language.
- Students must help keep the bus clean and not litter.
- Students must not damage the bus.
- Students must be courteous to the driver, fellow pupils and passers-by.

Loss of the student's bus privileges will result if they fail to follow the rules. Drivers may have additional rules that students are expected to follow. Inappropriate conduct on the bus can result in disciplinary action both at school and on the bus. Bus referrals will be issued by the drivers and the loss of the right to ride the bus may occur on the third infraction.

STUDENT MEDICATION ADMINISTRATION/HEALTH

Under most circumstances, prescription and non-prescription medication should be administered to or by students before or after school, and under parent or medical supervision. If a student must take or receive prescription or non-prescription medication while on school property or during district-sponsored events, his/her parent must first submit written authorization. As part of the written authorization, parents decide whether they want their children to self-administer, or have trained staff administer the medication. District staff shall monitor all situations involving students' medications. If written, parental authorization is not on file at our school, students' medications may be confiscated and parents notified.

Medication authorization forms are available on the district's web site at www.bismarckschools.org/district/parents/medication-administration, or at our school office. **Every medication authorization form must be resubmitted every year, prior to the student taking the medication at school.** (Parents, please note that documentation for the first two categories below is a result of a new state law. Authorization from your child's health care provider is required for your child to store and self-administer an emergency inhaler or Epi-pen.)

If a student will need an **inhaler** at school for asthma, a parent/guardian will need to complete the following document for school: BPS Student Asthma Action Plan and Authorization for Reliever Medication. If a student will be storing and self-administering his/her inhaler, state law requires that the child's health care provider must also sign this form.

If a student will need to have an **Epi-Pen** at school, the child's health care provider will need to complete and sign the form: Healthcare Provider Anaphylaxis Action Plan. Parent/guardian will need to complete the form: BPS Student Anaphylaxis Action Plan and Authorization for Epi-Pen.

If you would like staff to administer any routine prescription or non-prescription medication to your child, you will need to complete the following document for school: Medication Administration Authorization: Middle/High Schools.

All medications brought onto school grounds must be in their original packaging, with the pharmacy label (prescription) or package instructions (non-prescription) clearly intact and readable. Medications brought to school in baggies, envelopes, or other types of containers will not be accepted.



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ALLERGIES

The Bismarck Public School District is aware of increasing concerns for children with life-threatening allergies. The most common allergens are peanuts and tree nuts. There is a policy (EGGB) and a handbook, Managing Severe Allergies in the School Setting available at the school office and on the district website. Accommodations for students with life-threatening allergies are made according to the student's need and developmental level. Please review the handbook for more information. Forms for the student's health care provider and parent/guardian are required and are also available on the school website. Teachers and administrators receive education and training regarding allergies.

COMMUNICABLE DISEASES

When any of the following symptoms of a communicable disease appear, please keep your child at home from school.

Chickenpox is a very contagious childhood illness. Early symptoms of chickenpox are a mild fever, runny nose and cough. The skin rash begins as red bumps on the chest, back, underarms, neck and face. The bumps turn into small blisters which break and form scabs after a few days. Chickenpox is spread through direct contact with fluid from the blisters or discharge from the nose or mouth during coughing and sneezing. Children who have chickenpox should not attend school or related activities until all the blisters have dried into scabs and no new blisters have started for 24 hours or in immunized children without scabs, until the blisters are resolving. This usually takes 5-7 days after the rash begins.

Strep throat is caused by the organism streptococcus. Generally strep throat will cause sudden onset of fever, sore throat, and tender and enlarged tonsils. Strep throat is spread by coughing and sneezing and by direct contact with people who are ill. Antibiotics are required to treat strep throat, as well as rest and plenty of liquids. Children with strep throat should not attend school or related activities until they have received antibiotic treatment for a minimum of 24 hours and feel well enough to participate in school.

Head lice are tiny insects (1/8 inch length) that live on the human head and feed on human blood. They multiply rapidly by laying little white to yellow-colored oval-shaped eggs (called nits) that are glued to the base of the hair, close to the scalp. They are not easily removed. Anyone can get head lice and they are not associated with poor hygiene or socioeconomic status. Lice cannot fly, hop, or jump. They are spread by head-to-head contact with an infested person or their personal items. The main symptom is itching. Treatment is by using a medicated shampoo followed by thorough combing to remove the nits. Care of the child's home environment must also be done to prevent re-infestation. Information is available from your school nurse and the school office. Students will not be permitted to attend school when they have an active case of head lice. To return to school, students must obtain written consent from their health care provider or Bismarck Burleigh Public Health. Consent may also be provided by the school nurse, but only if prior arrangements have been made for the nurse to check a student upon returning.

Pinkeye is the inflammation (redness, swelling) of the thin tissue covering the white part of the eye and the inside of the eyelids. There are different causes of pinkeye, including viral and bacterial. It is spread by hands contaminated by direct contact with discharge from the infected eye or by touching contaminated surfaces. Children should be excluded from school and related activities until they have started antibiotics (if prescribed) and no longer have any of the following eye symptoms: discharge, redness, watering, pain, or irritation.

Impetigo is a skin infection caused by bacteria called streptococcus or staphylococcus. It begins with small clusters of tiny blisters that rupture soon after they appear. The thin yellow fluid inside dries on the skin and forms a honey-colored crust. Impetigo is spread by contact with the blisters or by contaminated hands and surfaces. Hand washing is the most important preventive measure. Students need to be excluded for 24 hours after starting antibiotic treatment. If students touch their sores they should be asked to wash their hands.

ILLNESS GUIDELINES TO RETURN TO SCHOOL:

- Be without vomiting or diarrhea for 24 hours.
- Be without an uncontrolled or persistent cough.
- Have an oral temperature less than 100 degrees without the use of medications.
- Feel well enough to take part in the usual school day.



Wachter Middle School

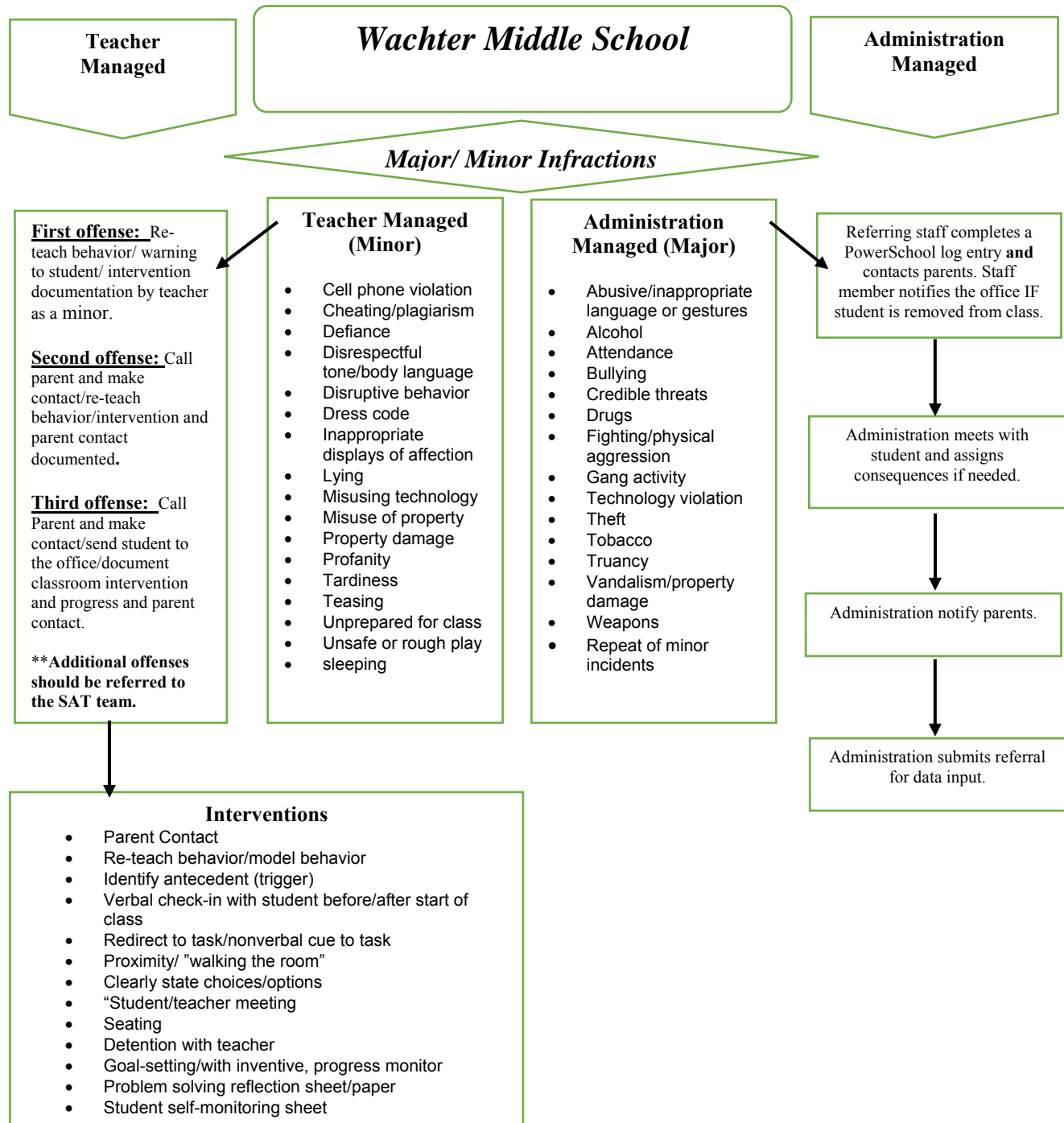


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IMMUNIZATIONS

Special emphasis should be placed on the need for child and adolescent immunizations due to the increasing number of cases of vaccine-preventable diseases such pertussis (whooping cough) and meningitis. Students entering middle or high school are required by state law to receive certain immunizations. The Certificate of Immunization must be completed and signed by the child’s healthcare provider or public health authority and submitted to the school office by the first day of school. State law allows the principal to exclude students who do not have the required immunizations and a current Certificate in their school record. Questions and concerns can be addressed by calling Bismarck Burleigh Public Health (appointments call 355-1540), and your healthcare provider. The schedule of required immunizations is available at <http://www.ndhealth.gov/Immunize/Schools-ChildCare/>.

BEHAVIOR MAJOR/MINOR FLOW CHART





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Behavior	Definitions	Minor infraction examples: Dealt with by staff member	Major Infraction Examples: Dealt with by administration	Consequences
Abusive/Inappropriate language or gesture/profanity	Any use of words, phrases, language or gestures that are sexual and/or derogatory in nature or inappropriate for the school environment. Can include verbal or written threats of safety.	The profanity is not directed towards teacher or staff member.	Swearing/cursing/gestures directed at others in a demeaning or provoking nature. Also, swearing at or use of inappropriate language at faculty/staff. Anything sexual, religious, or racist in nature. This act is done in person or through electronic means.	Detention/ISS
Bullying	Repeated, intentional, and inappropriate verbal/nonverbal behavior that is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities. Refer to BPS Violent and Threatening Behavior Policy ACEA.		Repeatedly inflicting psychological stress, intimidating others through words or actions. One-sided and often includes a power differential. Examples of bullying are verbal, physical, and/or emotional. Always a major- race, gender, religion, ethnic, or sexual. Non-examples: Single incident events of name-calling, or threatening another student.	ISS/OSS/Out of school placement
Credible Threats	Verbal and/or written comments that threaten the safety of school, students, or staff. Building administrators may determine if threat is credible through investigation. Threat assessment team may be assembled to determine if a threat is credible.	Never a minor	Bomb threats, shooting threats, can be emotionally reactive or planned. Non-examples: making comments during horseplay.	Detention/ISS/OSS Possible recommendation for expulsion
Defiance	Verbal or non-verbal refusal to do something. Student is considered defiant after 2 reminders from teacher.	Failure to comply with request from adult, refusal to do work, refusal to follow directions. Non-examples: Teacher provides student with one reminder and student complies with direction.	Repeat violation of "Defiance" rule.	Teacher-student meeting/Parent contact/referral to counselor/detention/ISS/OSS
Disrespect	Any behavior, activity, or action deliberately undermining any school personnel's authority.	Eye rolling, talking back, or socially rude interactions, or invading others personal space.	Repeat violation of "Disrespect" rule.	Teacher-student meeting/Parent contact/ referral to counselor/detention/ISS/OSS
Disruptive	Behavior that causes a significant interruption in a class or activity.	Blurting out, yelling, noise with materials, failure to be in one's assigned seat.	Repeat violation of "Disruptive" rule.	Teacher-student meeting/Parent contact/referral to counselor/detention/ISS/OSS
Dress code	See the Student Handbook or website for Dress Code. Clothing and accessories that are disruptive to the school operation and interferes with classroom procedures is a distraction.	Any violation that can be altered in the classroom to bring the clothing item into compliance with the dress code.	Repeat violation of "Dress code" rule.	



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Behavior	Definitions	Minor infraction examples: Dealt with by staff member	Major Infraction Examples: Dealt with by administration	Consequences
Electronics Devices	Being seen or heard by any school personnel.	Using a cellphone without permission. Electronic devices are to be put in student's locker prior to classes starting and kept there until the last bell of the day rings to dismiss students. Teachers/Teams allow students to bring them to class if there is an activity that supports cell phone use.	Repeat violation of "Electronics devices" rule.	Confiscation of cell-phone/check-in-check out cell phone/ Detention
Gang Activity	Materials or actions referencing gangs.	Never a minor	Using or writing gang symbols on a notebook, colored bandanas/clothing.	Refer to SRO/Detention/ISS
Harassment	Harassment occurs with intentionally cruel incident(s) that are deliberately hostile and aggressive are directed towards a person.	Actions such as flipping off students, inadvertent comments that make someone feel uncomfortable. When pattern begins first line of action should be counselors' office.	Negative comments or actions occurring during the school day or a school sponsored event directed towards individual(s) including any social media website or app, making comments about appearance, gender/sexual orientation, ethnicity, religion, race, culture.	Detention/ISS/OSS/ Police citation
Inappropriate displays of affection	Any touch is inappropriate once a student fails to stop behavior after redirection.	Any affection beyond hand holding is prohibited.	Repeat of "Inappropriate displays of affection" rule.	Verbal warning/teacher detention/ administration detention
Lying	Making a statement which one knows to be untrue.	Lying to get out of trouble-does not endanger or implicate others. Example—white lie or a lie by omission of fact.	Lying to get someone into trouble. Repeat of "Lying" rule.	Detention with teacher/administrative detention/ISS
Misuse of property	Using school or personal property in a way that it's not intended to be used.	Sliding down handrails, throwing pencils, sitting on tables.	Repeat of "Misuse of property" rule.	teacher detention/ administrative detention
Tardy	Failure to be in the room when the bell rings.	Student is outside the classroom door when the bell rings. Non-examples: Student is in the classroom but not seated in their assigned seat.	Tardy getting to school in a.m.	Detention/ Loss of privileges/ Loss of school field trips
Technology violation /Misuse of technology	School-approved technology devices being used not in support of education or research. It is not consistent with the educational objectives of the school. See Student Handbook for Acceptable Use Policy.	Being off task while using the computer for classroom assignments. Accessing benign web addresses not authorized by the teacher.	Intentionally trying to or access material that is inappropriate, offensive, or otherwise blocked, by bypassing files, downloading without permission, installing programs, and/or changing the settings of the computer.	Loss of technology privilege/ detention/ISS



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Behavior	Definitions	Minor infraction examples: Dealt with by staff member	Major Infraction Examples: Dealt with by administration	Consequences
Theft	Stealing school or personal property from faculty, school employees, or other students.		The theft of any item, regardless of monetary value. Non-example: student borrows a personal item with permission from peer, teacher gives a student permission to bring school property home for a period of time.	Possible restitution within school building; detention or ISS; possible citation - refer to SRO.
Truancy	Deliberate failure to attend class.	Never a minor	An absence for any portion of the school day for which the student is scheduled without appropriate permission or documentation. Non-examples: not attending class because student is participating in a school-related event, meeting with another building staff member during a class period.	Refer to PYB/ SRO- possible citation Student will make up minute for minute time in detention (After school or Lunch Detention)
Use/possession/distribution of tobacco/nicotine	Use/possession/distribution or use of tobacco at school or any school-sponsored activity.	Never a minor	Using, possessing, distributing, or selling of tobacco or nicotine products (including e-cigarettes).	ISS/Citation/, PYB contact
Use/under the influence/possession/distribution of over the counter drugs, and or illegal drugs for the purpose of getting high on any school district property	Possession/distribution and/or use of or being under the influence of illegal drugs; possession of drug paraphernalia at school or at any school sponsored activity.	Never a minor	Being under the influence/possession/or distributing drugs or drug paraphernalia.	OSS/Citation/PYB referral/Parent student meeting
Use/under the influence/possession / distribution of alcohol	Possession/distribution and/or use of being under the influence of alcohol at school or at any school-sponsored activity.	Never a minor	Being under the influence/possession/or distributing alcohol.	OSS/Citation/PYB referral/Parent student meeting
Vandalism/ Property Damage	Any intentional action that damages school or personal property.	Any unintentional action that damages school or personal property. Students playing catch in the hallway and breaking a ceiling tile/window/light/etc.	Any damage that cannot be reversed or repaired with a reasonable amount of effort and/or funds.	Student/guardian(s) will be required to pay for damages. Detention/ISS
Weapons	Possession of firearms (including look-alikes) or weapon on school property or during school related activity.	Never a minor	Razor blades, pocket knives, guns (real or look-alikes), or other objects readily capable of causing bodily harm. Student intends to do harm with the weapon. Non-examples: approval from school administrator to bring an item in for educational purposes.	ISS/OSS/ Possible expulsion
Repeat of minor incidents	Minor infractions may result in a major infraction if they become chronic (refer to school flow chart).		Any minor infraction that a behavior plan has been created/implemented. After 3 minor infractions, a major discipline referral is made.	Refer to major behavior matrix

****Administration reserves the right to amend any of the consequences set forth. Chronic minor infractions will result in a major infraction and an office referral will be made**



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CO CURRICULAR ACTIVITIES

ACTIVITIES – GRADES 7 & 8

Basketball	Drill Teams	Swimming	Football	Cross Country	Strolling Strings
Golf	Tennis	Soccer	Jazz/Swing Bands		Choirs
Cheerleaders	Gymnastics	Track	Wrestling	Volleyball	

ACTIVITIES – GRADE 6

Basketball	Cross Country	Volleyball	Soccer	Wrestling	Track
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Wednesday is recognized as religion night in the Bismarck Public Schools. No practices are to be held after 5:30 p.m. Students are always excused from practices for religious classes on any night.

PHYSICAL EXAMS

All 6th, 7th and 8th grade students are required to have their immunizations updated.

Each 7th and 8th grade student participating in a sport is required to have a **physical exam every year** before participating in practices or games.

6th grade students **will not** be required to have a physical exam to participate.

A physical examination must be completed on or after **April 15th** to be valid for participation the following school year.

BISMARCK PUBLIC SCHOOL ACTIVITIES FEE STRUCTURE (Subject to Change)

Senior High	\$50.00 Per Sports Season
Middle School 7 th & 8 th Grade	\$40.00 Per Sports Season
Middle School 6 th Grade	\$20.00 Per Activity

FEE LIMIT (Subject to Change)

Fee Limit Per Athlete (Middle School)	\$100.00
Fee Limit Per Family	\$200.00

BISMARCK PUBLIC SCHOOL SEASON TICKETS

Adult Season Ticket	\$85
Student Season Ticket (K-12)	\$30
Single Admission Prices	\$4/Student & \$6/Adult.
Community Bowl/Civic Center Events*	\$5/Student & \$7/Adult

Passes include admittance to the following sporting events: baseball, boys' & girls' basketball*, *football, gymnastics, hockey, *boys' & girls' soccer, boys' & girls' swimming, *boys' & girls' track, volleyball & wrestling.

Additional \$1 will be charged at the Community Bowl and Civic Center for those carrying an adult season ticket or student season ticket.

** None of the season tickets cover invitational tourneys or NDHSAA sponsored events.

CODE OF CONDUCT

Prior to participation in a school district sponsored activity, each participant and their parent/guardian must sign the Code of Conduct form. The document refers to eligibility standards set by the BPS in regards to scholastic achievement, school attendance, and the use of drugs, alcohol and/or tobacco. The form **MUST** be signed by both parent/guardian and athletes in order for students to participate in extracurricular programs at Wachter Middle School. Parents/guardians of 7th & 8th grade students must also view the films entitled "Sports & Activities: Know the Risks" and "Dying to Belong" before signing the Code of Conduct form. Parents/guardians of 6th grade students should view the "Know the Risks" video online:

<http://www.tuhsd.k12.az.us/mdn/athletics/registration/knowtherisks.htm>).



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PARTICIPATION IN CO-CURRICULAR ACTIVITIES

- A student (6-8) that receives a total of four or more Needs Improvement scores in Responsibility + Respect Standards shall be ineligible for participation for two weeks. For eligibility purposes, reports will be run approximately every two weeks (see eligibility school calendar for dates). If the standard has been met at the conclusion of ineligibility period, the student will regain eligibility. Period of ineligibility from the activity may be extended by the coach/advisor/administration. Students with un-excused absences or inappropriate behavior infractions may be deemed ineligible based on administration discretion.
- A 7th or 8th grade student participating on a high school team must meet middle school eligibility requirements to be eligible for high school participation.
- Ineligible students and their parents/guardian will be notified of their status.
- Eligibility rules will affect all students involved in all co- curricular school activities.
- Any student who uses or has in possession, tobacco, alcohol or controlled substance is ineligible for six weeks on the first offense and eighteen weeks for any subsequent offenses. (NDHSAA rule) Abuse of other chemicals will result in the same penalty.
- Attendance: Students must attend all classes on the day of the activity prior to the approved departure time for said activity.
- Students may not participate on non-school teams or in non-school tournaments or meets during the school season of that sport. Violation of this regulation results in ineligibility in that sport for the remainder of the season (NDHSAA RULE).
- Detention: Detention assigned by the administration must be made up prior to the competition/performance. If detention is not made up, the student will not participate. They may and should practice following detention.
- In School Suspension (ISS): Students who have been placed in ISS for any part of the day on the day of a competition/performance may not participate that day. If the competition/performance is out of town, the student may not travel with the team/group. They may and should practice.
- Out of School Suspension (OSS): Students with out of school suspension may not practice or compete/perform on any day they have out of school suspension.
- Out of season Penalty (includes summer): Penalty shall be 6 weeks for 1st offense and 18 weeks for 2nd offense (NDHSAA Section XII). Period of ineligibility will start at the time the student is notified of the violation by the administration. In addition, there will be a 2 week period of ineligibility from the first authorized date of competition/performance for the activity in which they will be participating. Participants in activities that do not have a contest/performance in the two week window will be ineligible for their first contest/performance. It should be noted that the 2 week period of ineligibility may run concurrent with the 6 week or 18 week period of ineligibility starting from the first authorized date of competition/performance for the activity they are participating in. To satisfy the 2 week requirement, the student must remain with the program in which the period of ineligibility was served through the completion of the season.

Exceptions can be made at the discretion of a building administrator.



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PRESIDENT’S EDUCATION AWARDS PROGRAM -WACHTER MIDDLE SCHOOL

Each year Wachter Middle School proudly recognizes 8th grade students who have academically achieved at a high level during their middle school years. They are honored at a ceremony in May which is attended by parents, relatives, teachers, and the students. At this ceremony they receive presidential certificates and pins for their outstanding accomplishments.

There are two different awards given at this program. The first award is the **President’s Award for Educational Excellence**. The following is the criteria needed to receive this award:

- At least one MAP score of 85%tile or above in 7th grade in either math or ELA **AND**
- At least one MAP score of 85%tile or above in 8th grade in either math or ELA **AND**
- A Standards Based Grade cumulative average (grades 6, 7, and 8) of 2.8 or higher in math **OR** a Standards Based Grade cumulative average (grades 6, 7, and 8) of 2.8 or higher in ELA.

The second award is the **President’s Award for Outstanding Achievement**. This award is meant to encourage and reward students who work hard and give their best effort in school, often in the face of special obstacles to their learning. The purpose of this award is to recognize students that show outstanding educational growth, improvement, commitment or intellectual development in their academic subjects but do not meet the criteria for the President’s award for Educational Excellence.

PARENT ADVISORY COMMITTEE (PAC)

The Wachter Middle School Parent Advisory Committee functions as an avenue of communication between the school, parents, and community. Meetings are generally held the first Tuesday of each month (when school is in session) at 11:45 a.m. All parents are encouraged to attend. Visit <http://www.wachter.bismarckschools.org/wachter/pac/> for additional information.

I have read and understand the information in the student planner.

Student Signature

Parent/Guardian Signature

NONDISCRIMINATION POLICY STATEMENT

“The Bismarck Public School District does not discriminate on the basis of race, sex, color, national origin, religion, age or disability in admission or access to, or treatment or employment in, its programs and activities. For further information, call 701-355-3071.

For the hearing impaired, call the TDD Relay Service, 1-800-366-6888.



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BULLYING (Policy ACEA)

Conduct that occurs in a public school, on school district premises, in a district owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event and which:

- Is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities;
- Places the student in actual and reasonable fear of harm;
- Places the student in actual and reasonable fear of damage to property of the student; or
- Substantially disrupts the orderly operation of the public school.

Conduct that is received by a student while the student is in a public school, on school district premises, in a district owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event and which:

- Is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities;
- Places the student in actual and reasonable fear of harm;
- Places the student in actual and reasonable fear of damage to property of the student; or
- Substantially disrupts the orderly operation of the public school.

Conduct includes the use of technology or other electronic media. The Superintendent should place this definition, in its entirety, in student and staff handbooks and should develop guidelines to assist students and staff.

- Protected classes are classifications/characteristics protected from discrimination by NDCC 14-02.4-01 and federal law.
- The following classes are protected: race, color, religion, sex, national origin, age, disability (physical or mental), and status with regard to marriage or public assistance.
- School property or the term on-campus refers to all property owned or leased by the District, school buses and other vehicles, or any school district sponsored or school-sanctioned activity.
- School-sanctioned activity is defined as an activity that:
 - Is not part of the district's curricular or extracurricular program; and
 - Is established by a sponsor to serve in the absence of a district program; and
 - Receives district support in multiple ways (i.e., not school facility use alone); and
 - Sponsors of the activity have agreed to comply with this policy; and
 - The District has officially recognized through board action as a school-sanctioned activity.
 - Examples would include, but are not limited to, BLAST Programs, Youthworks.
- School-sponsored activity is an activity that the District has approved through policy or other board action for inclusion in the district's extracurricular program and is controlled and funded primarily by the District.
- School staff include all employees of the Bismarck Public Schools, school volunteers, and sponsors of school-sanctioned activities.
- True threat is a statement that, in light of the circumstances, a reasonable person would perceive as a serious expression of an intent to inflict harm.

PROHIBITIONS

While at a public school, on school district premises, in a district-owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event, a student may not:

- Engage in bullying;
- Engage in reprisal or retaliation against:
 - A victim of bullying;
 - An individual who witnesses an alleged act of bullying;
 - An individual who reports an alleged act of bullying; or
 - An individual who provides information/participates in an investigation about an alleged act of bullying.
- Knowingly file a false bullying report with the District.
- Off-campus bullying that is received on school property is also prohibited.



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REPORTING PROCEDURES FOR ALLEGED POLICY VIOLATION

Reporting requirements for school staff: Any school staff member with knowledge or suspicion of a violation of this policy or who has received an oral or written report of a violation of this policy from a student, community member, or anonymously shall contact the building principal to inform him/her as soon as possible. If the alleged violation implicates the building principal, the school staff member shall report it to the superintendent. If the alleged violation implicates the superintendent, the school staff member shall file it with the board president.

Should school administration determine that a school staff member knew of or suspected a violation of this policy and failed to report it in accordance with the procedure above, the staff member may be subject to disciplinary consequences or, for sponsors of school-sanctioned activities, other corrective measures.

Reporting options for students and community members: Students and community members (including parents/guardians) may report known or suspected violations of this policy using any of the following methods:

- Completing a written complaint form: A complainant will have the option of including his/her name on this form or filing it anonymously. The district will place the form in a variety of locations throughout the school and should inform students and staff of these locations. The form may be returned to any school staff member, filed in a school building's main office, or placed in a designated drop box located in each school.
- Complete and submit an online complaint form. A complainant will have the option of including his/her name on the form or submitting it anonymously.
- File an oral report with any school staff member.

A complaint filed anonymously may limit the district's ability to investigate and respond to the alleged violations.

REPORTING TO LAW ENFORCEMENT AND OTHER FORMS OF REDRESS

Anytime a school staff member has reasonable suspicion that a bullying incident constituted a crime, s/he shall report it to law enforcement. Nothing in this policy shall prevent a victim/his/her family from seeking redress under state and federal law.

DOCUMENTATION AND RETENTION

The District shall develop a form to report alleged violations of this policy. The form should be completed by school staff when they:

- Initiate a report of an alleged violation of this policy; or
- Receive a report of an alleged violation of this policy.

All reports of an alleged violation of this policy received by the District shall be forwarded to the appropriate school administrator for investigation and retention.

Report forms and all other documentation related to an investigation of an alleged violation of this policy shall be retained by the District for six years after a student turns 18 or graduates from high school, whichever is later. If a student does not graduate from the District, such reports and investigation material shall be retained for six years after the student turns 18.

INVESTIGATION PROCEDURES

School administrators (i.e., a principal, an assistant superintendent, or the superintendent) are required to investigate violations of this policy (as prescribed under "Prohibitions"), when in receipt of actual notice of an alleged violation. Actual notice of an alleged violation occurs when alleged bullying, reprisal, retaliation, or false reporting is reported using the applicable method(s) prescribed in the reporting section of this policy.



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Upon receipt of a report of an alleged policy violation, the designated administrator shall first determine if the alleged policy violation is based on a protected class—whether actual or perceived. Reports involving a protected class shall be investigated in accordance with the district’s harassment/ discrimination policy, including the timelines contained therein.

In all other cases, administration shall determine the level of investigation necessary based on the nature of the alleged violation of this policy after considering factors such as, but not limited to: the identity of the reporter and his/her relationship to the victim/alleged perpetrator; the ages of the parties involved; the detail, content, and context of the report; whether this report is the first of its type filed against the alleged perpetrator. Based on the level of investigation the administrator deems necessary, investigations may include any or all of the following steps or any other investigatory steps that the administrator deems necessary:

- Identification and collection of necessary and obtainable physical evidence (NOTE: In some cases physical evidence may be unobtainable, e.g., a private social networking profile);
- Interviews with the complainant, the victim, and/or the alleged perpetrator. At no time during an investigation under this policy shall the victim/complainant be required to meet with the alleged perpetrator;
- Interviews with any identified witnesses;
- A review of any mitigating or extenuating circumstances;
- Final analysis and issuance of findings in writing to the parents/guardians of both the victim and alleged bully and, if applicable, implementation of victim protection measures and disciplinary measures under this or other applicable policies.

Investigations shall be completed within a reasonable timeframe. When the investigation extends beyond 30 days, the administrator must document good cause for extending this deadline. Such documentation should be sent to the parents/guardians of both the victim and alleged perpetrator during the investigation.

DISCIPLINARY AND CORRECTIVE MEASURES

Students that the district has found to have violated this policy shall be subject to disciplinary consequences and/or corrective measures. When determining the appropriate response to violations of this policy, administration shall take into account the totality of circumstances surrounding the violation. Measures that may be imposed include, but are not limited to:

- Require the student to attend detention;
- Impose in- or out-of-school suspension or recommend expulsion. Due process procedures contained in the district’s suspension and expulsion policy shall be followed;
- Recommend alternative placement. This recommendation shall be submitted to the superintendent for approval or denial. The superintendent may approve such recommendations only if the student has been given notice of the charges against him/her and an opportunity to respond;
- Create a behavioral adjustment plan;
- Refer the student to a school counselor;
- Hold a conference with the student’s parent/guardian and classroom teacher(s), and other applicable school staff;
- Modify the perpetrator’s schedule and take other appropriate measures (e.g., moving locker) to minimize contact with the victim;
- If applicable, contact the administrator of the website on which the bullying occurred to report it.
- Referral to law enforcement.

If the misconduct does not meet this policy’s definition of bullying, it may be addressed under other district disciplinary policies.

For bullying initiated off campus and received on campus (e.g. cyberbullying), the district only has authority to impose disciplinary measures if the bullying substantially disrupted the educational environment or posed a true threat. In all other cases of off campus bullying received on campus, the district may only take corrective measures as described in items five through eight above.



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If the perpetrator is a school staff member, the district shall take appropriate disciplinary action including, but not limited to: a reprimand, modification of duties (only if allowed by applicable policy, the negotiated agreement, and/or the individual's contract), suspension, or a recommendation for termination/discharge in accordance with any applicable law.

VICTIM PROTECTION STRATEGIES

When the district confirms that a violation of this policy has occurred, every reasonable effort shall be made to notify the victim's parents/guardians and the district shall implement victim protection strategies. These strategies shall be developed on a case-by-case basis after administration has reviewed the totality of the circumstances surrounding the bullying incident(s) or other violations of this policy. Strategies may include, but not be limited to, the following:

- Additional education for all students and applicable staff on implementation of this policy and/or bullying prevention.
- Notice to the victim's teachers and other staff to monitor the victim and his/her interaction with peers and/or the assignment of a staff member to escort the student between classes.
- Assignment of staff to monitor, more frequently, areas in the school where bullying has occurred.
- Referral to counseling services for the victim and perpetrator.
- Modification of schedules and other appropriate measures to minimize the perpetrator's contact with the victim.
- Modification to schedules, alternative placement, and appropriate measures will first be applied to the perpetrator.

Prevention Programs and Professional Development Activities

In accordance with law, the District shall develop and implement bullying prevention programs for all students and staff professional development activities.

End of Bismarck Public School District Policy ACEA Amended: 7/1/2015



Wachter Middle School



Our mission is to educate students in a collaborative caring, and disciplined environment empowering them to be a credit to themselves and society.

Bismarck Public Schools District No. 1

Required

Descriptor Code: FFI

Student Responsible Use

The expectation for student use of District owned electronic devices used anywhere and personal owned electronic devices used on District property are in Policy ACDA, Responsible Use. In addition to Policy ACDA, Responsible Use, the following apply:

General Prohibitions

Use of an electronic device in an area where others have a reasonable expectation of privacy such as a lavatory or locker room is strictly prohibited.

Inappropriate use of any electronic devices by students is subject to disciplinary action up to and including, but not limited to, revocation of the privileges granted in Policy ACDA, disciplinary action, and referral to law enforcement officials, as appropriate in accordance with law. Inappropriate use shall be determined by school administration and includes, but is not limited to, violations of the prohibitions established by this policy and by the Responsible Use Policy ACDA.

The District should contact law enforcement and/or legal counsel prior to searching a student's personal electronic device, as practicable.

Emergency Use

Students are encouraged to use any available communication device in the event of an emergency that threatens the safety of students, staff, or other individuals.

Complementary Documents

- ACDA, Responsible Use
- FFK, Suspension and Expulsion
- FFK-BR, Suspension and Expulsion
- FGCB, Searches of Students and Students' Personal Property

End of Bismarck Public School District Policy FFI

Adopted: 7/1/2015



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BISMARCK PUBLIC SCHOOLS
806 N Washington
BISMARCK, ND 58501

NOTIFICATION OF TITLE IX POLICY

July 13, 2015

YOU ARE HEREBY NOTIFIED Bismarck Public School District #1 does not discriminate on the basis of sex in the education programs or activities which it operates, and that it is required by Title IX and Part 86 of the Department of Education regulations not to discriminate in such a manner. This requirement not to discriminate extends to educational programs and activities, as well as to employment therein.

YOU ARE FURTHER NOTIFIED that inquiries concerning the application of Title IX and this Part may be referred to Lisa J. Kudelka, who has been designated as the person responsible for coordinating the efforts of Bismarck Public School District #1 to comply with and carry out its responsibilities under Title IX, including any investigation of complaints alleging non-compliance. The office address and telephone number of our coordinator are as follows: 806 N Washington Street, Bismarck, North Dakota 58501, telephone number is (701) 323-4071.



Tamara Uselman, Superintendent of Schools
Bismarck Public School District #1



Lawrence King
School Board President



Lisa J. Kudelka
Title IX Coordinator